



## Trinity Youth Community Fund 2023 Request for Proposals

*A Mission Outpost in a Troubled World*

February 28, 2023

Dear Nonprofit:

Enclosed is information about a request for proposals for a funding opportunity. Your organization is receiving information about this opportunity because we believe your programs and projects may fit within our identified funding areas, and/or your organization has applied to the Trinity Youth Community Fund in the past.

### **Mission**

The Trinity Youth Community Fund is a fund at Trinity Lutheran Church in Boulder, Colorado. Established in 2002, the Trinity Youth Community Fund empowers youth in grades 8<sup>TH</sup>-12<sup>TH</sup> at Trinity Lutheran Church to directly impact their community through involvement in service, philanthropy and the nonprofit sector. These students make needed contributions to nonprofit organizations and also experience the reward of helping others -- linking their faith to action.

### **How It Works**

The grant-making process begins with notification to the nonprofit community of grant monies available (this letter). Nonprofit organizations with a 501(c)3 status are eligible to apply directly to the Trinity Youth Community Fund. The 2023 guidelines set by the youth are:

Geographic Area:  
**State of Colorado**

Program Support for:  
**Disaster Recovery**  
**Mental Health Services for Teens-especially grief/crisis intervention**  
**Assisting Immigrants**  
**Education and prevention of Partner/Domestic Abuse**  
**Funding for all youth to participate in non-school activities**

**Deadline: Wednesday, March 29th, 2023 at 4pm**

Once applications are received, the youth will review the proposals, select up to five organizations, and conduct in-person or zoom site visits to familiarize themselves with the organizations. These site visits will occur the morning of **Saturday, April 29th, 2023**. After the site visits, the youth will choose the organizations to which money will be granted and how much money will be given to each. All nonprofits will be notified of their grant status in early May 2023. On **Sunday, May 14th, 2023**, grant awardees will be asked to attend a Sunday morning worship service during which the youth will award the granted monies to the selected organizations at Trinity Lutheran Church in Boulder, Colorado.

### **Background of the Program**

The youth have chosen to take a substantial portion of their fall fundraiser as their award money. This year, the youth have **\$8,000 to grant**. Next, the students identify community issues that are of the greatest interest and concern to them and use the funds to award grants to organizations that best address these areas. Students also have discussed different types of program work done by area nonprofits.

### **Guidelines: How to Apply for a Trinity Youth Community Fund Grant**

For 2023, the Trinity Youth Community Fund is interested in receiving proposals for program/project work that focuses on **Disaster Recovery, Mental Health Services for Teens-especially grief/crisis intervention, Assisting Immigrants, Education and prevention of Partner/Domestic Abuse, and Funding for all youth to participate in non-school activities** in the state of Colorado. They also decided to put no limitation on preference on organization size this year. The youth will choose how the money is divided up, from one to several grants, for a total of \$8,000 to be granted.

**Proposals need to be at Trinity Lutheran Church in Boulder, Colorado by 4pm on Wednesday, March 29th, 2023, to be eligible for consideration. A postmark is not sufficient.** We will accept proposals by direct delivery, email or mail. *Note: All emailed proposals will get a confirmation email verifying it was received.*

Writing a proposal is not meant to be a burdensome process since this is a quick turn-around. **A proposal to the Trinity Youth Community Fund should be no longer than 2 pages, answered in this order, and include:**

1. Summary: Up to 3 sentences highlighting the organization, the amount requested, and what the requested funds will be used for.
2. A brief description of the organization, its mission, history and current programs.
3. Statement of need.
4. Proposed use of the funds including constituency and number of people to be served, activities to accomplish the program goals and timetable for implementation.
5. Procedure for evaluating this project, including expected results during the funding period and how and when success will be defined and measured.
6. Program/Project Budget (not included in 2 page limit).
7. A copy of your organization's 501(c)3 letter (not included in 2 page limit).
8. Any other information (links to YouTube videos, brochures, newsletters, etc) that will further explain your organization's program request (not included in 2 page limit).

Drop off, mail or email one copy of the completed application to:

**Trinity Youth Community Fund**  
**2200 Broadway**  
**Boulder, CO 80302**  
[info@trinityboulder.org](mailto:info@trinityboulder.org)

**Deadline** (must be received at Trinity by): **Wednesday, March 29th, 2023, 4pm**

After carefully reviewing these guidelines, if you feel your programs would benefit from support from this year's fund, and meet the 2023 funding guidelines, please consider sending in a proposal.

If you have questions about the Trinity Youth Community Fund or your proposal, please email questions to the same email, [info@trinityboulder.org](mailto:info@trinityboulder.org) .

Thank you in advance for your time and the good work you do in your community. We hope to hear from you soon!

Sincerely,

**Trinity Youth Community Fund**

Trinity Lutheran Church  
2200 Broadway St.  
Boulder, CO 80302